

COMPANIONS OF THE FOREST

AUXILIARY BRANCH

**OF THE
ANCIENT ORDER
OF FORESTERS
CANADA**



**PRINTED BY THE EXECUTIVE COUNCIL
JULY, 1950**

1145 EP

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LIST OF PAST HIGH CHIEF COMPANIONS HIGH CIRCLE OF CANADA

JOHN B. BUCKINGHAM.....	1895-97
J. S. WILLIAMS.....	1897-99
WALTER RICHARDS	1899-01
H. J. BOBBY.....	1901-03
MRS. HAMILTON	1903-05
MRS. RIGGS	1905-09
MRS. E. ROCKWOOD.....	1909-13
MRS. E. SWANSTON.....	1913-15
MRS. M. MARTIN.....	1915-17
MRS. M. M. CLUSKEY.....	1917-21
MRS. RHODA STONEMAN.....	1921-25
MISS MABELLE H. BURT.....	1925-27
MISS ETHEL ASHBY.....	1927-31
MRS. H. HOWELL.....	1931-35
MRS. G. H. MURRAY.....	1935-39
M. SCOTT.....	1939-45
E. ROBERTS.....	1945-47
E. JACKAMAN.....	1947-49

COMPANIONS OF THE FOREST

ANCIENT ORDER OF FORESTERS

AUXILIARY BRANCH

Companions of the Forest

High Circle Officers

Mrs. F. Colley - - High Chief Companion
Windsor, Ont.

Mrs. M. Morkin - High Sub-Chief Companion
London, Ont.

Mrs. F. Adams - - High Chaplain
Hamilton, Ont.

Mrs. F. MacDonald - - High Marshall
Toronto, Ont.

Mrs. R. Pilsworth - - High Inner Guard
Toronto, Ont.

Mrs. E. Leigh - - - High Sentry
London, Ont.

Constitution and Laws

CONSTITUTION

1.—The Companions of the Forest, hereafter called "The Branch," shall be an Auxiliary of the Ancient Order of Foresters under the jurisdiction of the Subsidiary High Court of Canada, hereafter called the Subsidiary High Court.

2.—It shall consist of Subordinate Circles, each Circle to be governed by its own officers, who shall be known as Past Chief Companion, Chief Companion, Sub-Chief Companion, Secretary, Treasurer (or Secretary-Treasurer), Chaplain, Right Guide, Left Guide, Inner Guard and Outer Guard. There shall also be elected three Trustees, three Auditors and a Medical Officer.

Nominations and elections may be held at September meetings and installations held at the October meeting. Or Circles may nominate and elect officers at December meetings and installations held in January of following year.

AUTHORITY FOR OPENING CIRCLES

3.—(1) Members of Subordinate Court within the jurisdiction of the Subsidiary High Court and Companions of the Forest, who are members of a Circle, shall be permitted to organize and establish Subordinate Circles, which shall be composed of not less than twenty-five members. The male members thereof, social or financial, must be and continue to be members in good standing, and clear on the books of the Subordinate Courts, the members must be over sixteen and under fifty years of age at time of initiation, except honorary members.

(2) Dispensations for opening Subordinate Circles shall be obtained from the Executive Council of the Subsidiary High Court on the recommendation of the High Chief Companion.

(3) The cost of dispensation and supplies for Subordinate Circles shall be the actual cost of same.

OBJECTS

4.—The objects of the Branch shall be:

(1) To bring into closer union for mutual help all Subordinate Circles in Canada now existing or hereafter to be established; to assist in the improvement and to extend the usefulness of the Branch as an Auxiliary of the Order.

(2) To procure statistical information relating to the Subordinate Circles for analysis and compilation for the benefit of the Order.

(3) To provide for the transfer of a member from one Subordinate Circle to another.

(4) To provide for a biennial meeting of delegates from the various Subordinate Circles, and the proper representation at the same.

(5) To provide a revenue by means of a per capita tax on each Subordinate Circle for the payment of death claims and management expenses.

HOW CONSTITUTED

5.—The Branch shall consist of the Executive Council of the Subsidiary High Court, the officers of the Branch and the delegates from the various Subordinate Circles. Delegates shall be elected at a Summoned Meeting of the Subordinate Circles to represent the interests of their respective constituents and to act in their behalf. Only delegates shall be entitled to vote.

MEETINGS

6.—(1) The Biennial Meeting of the Branch shall be held one week prior to the Subsidiary High Court Meeting, at such place as may at the preceding session be determined.

(2) The meeting shall consist of delegates from Subordinate Circles.

(3) The meeting shall be competent to transact all the business appertaining to the Branch, enact laws or any amendment to the same (subject to the approval of the Subsidiary High Court), elect officers and District Chief Companions for the proper supervision of the work in their respective Districts.

REPRESENTATION

7.—(1) Each Subordinate Circle shall have the privilege of electing one delegate and alternate to the Biennial Meeting of the Branch. They shall be financial members, and in the event of the delegate being unable to attend the meeting, the alternate shall be the delegate thereto.

(2) The delegate shall bring credentials, signed by the Chief Companion, the Sub-Chief Companion, and the Secretary, with the seal of the Circle attached, certifying that they have been duly elected and empowered to act for their respective Circles.

(3) Circles may be represented by a District Delegate, elected by a majority of the Subordinate Circles in the District, and who shall have a vote for each Circle so represented.

OFFICERS

8.—(a) The officers of the Branch shall be elected at each Biennial Meeting, and shall hold office for two years. They shall be as follows:

High Chief Companion.
High Sub-Chief Companion.
High Chaplain.
High Marshal.
High Guard.
High Sentry.

(b) All High Circle Officers attending the High Circle Meetings shall have a vote.

(c) Past High Circle, High Circle Officers, Past District Deputies, Past Chief Companions, Secretaries and Treasurers, who have held office for two years shall be eligible for election.

EXECUTIVE COUNCIL

9.—The business of the Branch shall be conducted by the Executive Council of the Subsidiary High Court at the office of the Executive Council. They shall provide and furnish dispensations, lecture books, rituals, certificates, clearances, travelling cards, and such other goods as may be necessary for the uniform working of the same.

10.—The High Chief Companion shall issue all passwords and regulate the mode and manner of using the same.

HIGH CIRCLE OFFICERS

10a.—The Officers of the High Circle shall enforce the laws and resolutions of the High Circle and recommend amendments or additions thereto. A majority of the officers shall constitute a quorum for the transaction of business.

All forms adopted by the High Court Officers by a two-thirds vote shall be legal forms of the Branch, until repealed by the High Court.

ORDER OF BUSINESS

11.—Calling meeting to order.

Report of Committee on Credentials.

Report of High Chief Companion.

Report of Committees.

Special Business.

Nomination, election and installation of officers.

HIGH CHIEF COMPANION

12.—(1) The High Chief Companion shall preside at all meetings of the Branch, preserve order, and enforce all laws thereof. Her or his decision upon points of order

shall be final, unless reversed by the meeting. The High Chief Companion shall examine into and report upon all applications to open new Subordinate Circles, and upon matters requiring action by the High Chief Ranger of the Executive Council, and shall investigate and report with reasonable promptness on all matters referred to her or him by the High Chief Ranger.

(2) The High Chief Companion shall have a casting vote whenever the Branch is equally divided, except in case of a ballot.

(3) The decision of the High Chief Companion on all doubtful questions and appeals that may arise in all Subordinate Circles and Districts after decision has been given by the District Chief Companion, and generally on all questions that have not been clearly defined in the Constitution and General Laws of the Branch, shall stand until approved, varied or reversed by the Biennial Meeting of the Branch.

(4) The High Chief Companion shall at each Biennial Meeting of the Branch report on all matters of interest, and all decisions made during her or his term of office.

(5) The High Chief Companion shall grant commissions to District Chief Companions, and revoke the same when in her or his opinion it is necessary to do so.

(6) The High Chief Companion shall have power to suspend any officer or member of a Subordinate Circle for malfeasance of office.

(7) The functions of the High Chief Companion as arbitrator shall be to hear and decide any dispute, complaint or appeal between members of a Circle, or between a member and Circle, or between Circles, or between a member of one Circle and a member of another Circle, after due trial by Circle Arbitration Committee, and for the purpose of arriving at a just decision, shall have power to call for all documents and evidence given in the case of the dispute, and may order a new trial if necessary. A

decision shall be rendered within thirty days after receipt of the appeal, and the same shall be filed with the Head Office. All decisions of the High Chief Companion shall be subject to appeal to the High Circle.

(8) High Chief Companion may hold a school of instruction for High Circle Officers and District Deputies, at the close of the High Circle Session, for the purpose of exemplifying ritualistic work.

(9) The High Chief Companion shall hold office for two years only.

HIGH SUB-CHIEF COMPANION

13.—The High Sub-Chief Companion shall assist the High Chief Companion in the discharge of her or his duties.

14.—The Head Office of the Subsidiary High Court shall keep a record of High Circle proceedings, the name, number and institution of all Subordinate Circles, and conduct all business in connection with the Branch under the direction of the Executive Council.

TREASURER

15.—The High Court Treasurer shall be Treasurer of the Branch and the investment of funds, the withdrawal of moneys from the Bank, and all matters in any way connected with its finances shall be transacted in the same manner as the laws of the Order prescribe for such officer.

AUDIT

16.—(1) In the months of July and January of each year the accounts of the Branch shall be examined by the High Court Auditors.

(2) The accounts shall be made up to the 30th day of June and the 31st day of December in each year. An abstract of the same, with the report of the Auditors, shall be laid before the delegates at each Biennial Meeting.

RETURNS

17.—The Secretary of each Subordinate Circle shall make a membership return to the Head Office up to the first day in January, April, July, and October in each year, upon a form supplied for that purpose and an audit report in June and December.

FUNDS

18.—The contributions shall be divided into two separate funds, viz.: the Sick and Funeral Fund and the Management Fund. The Sick and Funeral Fund shall be used for no other purpose than paying the Sick and Funeral benefits to the members and fees to the Funeral Fund of the Branch, but Subordinate Circles may establish other funds if such funds are sanctioned by the High Chief Companion.

BENEFICIARY MEMBERS

19.—(1) The minimum initiation fee shall be \$3.00 except for charter members, when the fee shall be \$2.00, Charter not to remain open longer than two months from date of opening.

The ritual and book of instructions as adopted at the High Circle meeting, August, 1949, must be used at all initiations.

(2) Not more than 20 cents shall be placed to the Management Fund and the balance to the Sick and Funeral Fund of the Subordinate Circle. Male members shall pay according to the scale, less the doctor's fees. Social members shall pay such entrance fees and dues as the By-laws of the Subordinate Circle provide. Honorary members: Initiation fee, \$2.00; annual dues, \$1.00.

A Social member of a Circle is one who contributes to the Funeral Fund only, is entitled to discuss all matters with the exception of those relative to the Sick Fund. A Social member is, or should be, charged for Funeral and

Management levies. A satisfactory medical examination is necessary. Members six months in arrears for dues shall be suspended but may be reinstated by obtaining a certificate from medical officer certifying to the good health of applicant and paying full amount of arrears, and shall not be entitled to benefit until two months after reinstatement.

A Financial or Social member of any Circle may affiliate with any other Circle by contributing the sum of \$1.00 affiliation fee and \$1.00 per year dues, but such member shall not be entitled to any financial benefits.

(3) A registration fee of 25 cents shall be paid for each member initiated, and a per capita tax of an amount fixed by the High Court Actuary per member per quarter upon all Social and Beneficial members returned upon the quarterly returns, which shall be paid to the Head Office of the Subsidiary High Court, such registration fee and per capita to be placed to the credit of a Fund, to be called the Companions of the Forest Funeral Fund. Said per capita tax to be taken from Sick and Funeral Fund.

(4) When a Subordinate Circle becomes defunct any member may continue the payment of contributions to the High Circle Funds at the above scale.

BENEFITS

20.—(1) Sick benefits shall be paid by Subordinate Circles for ten weeks at the rate of \$3.00 per week, providing the member is absolutely unable to follow any occupation or do any manual labour. Members shall be entitled to sick benefits after six months' membership; medical attendance from time of initiation, provided dues are paid in advance. Members are not entitled to medicine other than that supplied by the Circle doctor or his prescription.

(2) Lady members are not entitled to receive sick benefits, medical attendance, or medicine, during confinement, or for any illness arising therefrom, nor for any sickness arising from diseases peculiar to women only.

(3) Upon the death of a Beneficial or Social member of the Branch, satisfactory proof having been provided on a form provided for that purpose, the nominee shall receive the sum she is assured for from the Branch Funeral Fund.

(4) Members drawing sick benefits and declaring off the funds shall not be entitled to recommence the receipt of full sick benefits from a Circle until they have resumed some business or occupation for a period of three months; but if they fall sick within the said three months from the same disease or cause, they shall be placed in the same position in their Circle as they were in when they ceased to receive sick benefits, and shall be paid the same allowance as they were then receiving.

(5) Members receiving ten week's sick pay (maximum) shall not be entitled to recommence receiving sick benefit until after they have fully recovered from their illness and resumed their occupation 12 calendar months. It shall be optional whether the Circle shall pay sick benefits for the first week's illness. Members neglecting to comply with these regulations shall forfeit all claims to Sick Fund for time they are not complied with.

(6) The hours for members receiving Sick Benefits: They shall not be out after 6 p.m. or before 9 a.m., between the 1st day of October, and the first day of April, nor after 8 p.m. from the 1st day of April to the 1st day of October, unless permission be received from the Medical Officer, and for violation of this law, members forfeit all Sick Benefit from date of said violation.

(7) No member shall have a voice or vote in the election of Medical Officer who does not contribute to the salary of such officer.

(8) Companions may take additional Funeral Benefits of \$50 or \$100 over and above the usual \$50 Funeral Benefit. The following are the yearly rates for each additional \$50.00, e.g., double these for an additional \$100.00.

Age Nearest Birthday	Yearly Rate	Age Nearest Birthday	Yearly Rate
15	\$.57	35	\$1.02
16	.58	36	1.02
17	.60	37	1.09
18	.61	38	1.13
19	.63	39	1.17
20	.64	40	1.22
21	.66	41	1.27
22	.68	42	1.32
23	.70	43	1.37
24	.72	44	1.43
25	.74	45	1.49
26	.76	46	1.55
27	.78	47	1.62
28	.81	48	1.69
29	.83	49	1.77
30	.86	50	1.85
31	.89		
32	.92		
33	.95		
34	.98		

(9) Re Mental Cases—Any member receiving full ten weeks' Sick Benefit be not entitled to any further Sick Benefit.

(10) That members suspended for non-payment of dues shall not be initiated as a new member in the Order, but must pay all arrears, present doctor's certificate and be balloted for to be reinstated in their own Circle. The Circle may at their discretion remit a portion of the amount if circumstances warrant same.

(11) Members shall not receive benefits, or be entitled to medical attendance for any sickness arising from improper or immoral conduct, or from the use of intoxicating liquors. Any member receiving Sick Benefits, having occasion to walk out for the benefit of her health, shall in no case be absent from home before 8 a.m. and after 8 p.m., unless by order of the Medical Officer.

(12) A Member shall not be entitled to receive Sick Benefits from the Circle for more than 10 weeks in the Aggregate for any specific sickness, disease, injury, or sequence of such.

DUTIES OF OFFICERS

PAST CHIEF COMPANION.—The retiring Chief Companion shall be known as the Junior Past Chief Companion, whose duty shall be to preside in the absence of the Chief Companion and Sub-Chief Companion.

CHIEF COMPANION.—The duty of the Chief Companion shall be to preside at all meetings of the Circle; see that the rules of the Circle are impartially administered; preserve due order and decorum in the Circle; and perform such other duties pertaining to the office as may be required.

SUB-CHIEF COMPANION.—The duty of the Sub-Chief Companion shall be to assist the Chief Companion in preserving order in the Circle, and preside during the absence of the Chief Companion.

TREASURER.—The Treasurer shall have charge of the funds of the Circle; pay all drafts properly presented and which are signed by at least the Chief Companion and Secretary, with the seal of the Circle affixed; attend the meetings of the Circle to receive from the Secretary all moneys paid into the Circle, and give a receipt therefor, and shall give up all books, documents and moneys belonging to the Circle when ordered to do so. After serving five consecutive years, the Treasurer shall be entitled to the rank of Past Chief Companion.

SECRETARY.—The duty of the Secretary shall be to attend all meetings of the Circle, accept payment of members' dues, making out receipt therefore on duplicate-numbered forms, provided by the High Court; keep a clear and correct account of all receipts and expenditures; attend to all communications, and make the necessary returns to

the Head Office, and perform such other duties as the nature of the office may require or the Circle may direct. After serving five consecutive years, the Secretary shall be entitled to the rank of Past Chief Companion. That the Secretary shall be responsible to notify the Candidate, of acceptance or rejection as the case may be. A Recording Secretary may be appointed by any Circle.

GUIDES.—The Guides shall visit the sick members. They shall distribute all Regalia, Rituals, etc., before the opening of the Circle, and collect them at the close of the meeting, and be answerable for them to the Circle, and perform such other duties as the by-laws require or the Circle may direct.

GUARDS.—The Inner Guard shall be stationed at the inner door of the anteroom to attend to all alarms.

The duty of the Outer Guard shall be to see that all members and visitors sign the Register and are properly clothed in appropriate Regalia before entering the meeting.

TRUSTEES.—The Circle shall elect three members to act as Trustees (none of whom shall be Secretary or Treasurer). They shall have general supervision over the funds and property of the Circle; invest the funds of the Circle as the by-laws of the Circle provide or the Circle determine. They shall see that the proper bonds are executed according to the law, which bond or bonds shall be retained by them, or be deposited in some place of security, and perform such other duties as the nature of their office may require or the Circle may direct.

AUDITORS.—The Auditors may consist of three members of the Order (but not officers thereof). They shall thoroughly investigate and audit the accounts and books of the Circle at the expiration of every six months, or oftener if so required by the Circle. The Secretary shall produce a numbered duplicate of each member's receipt for dues. They shall make out a detailed report of the result of their examination upon forms supplied for that purpose, which will be read by one of the Auditors at the next regular meeting of the Circle after their examination of the accounts.

MEDICAL OFFICER.—(1) Each Circle shall elect a legally qualified Medical Officer. He shall examine all candidates for admission to Subordinate Circles, attend all sick members, and shall be responsible that no member is placed illegally on the funds. He shall declare members off the funds when in his opinion they are sufficiently recovered. Further duties may be provided for in the By-laws of the Subordinate Circles. He shall not necessarily be a member of the Order.

(2) If a member desires the services of another physician she must obtain the Certificates, on and off the funds by the Circle's Medical Officer.

(3) In the absence of any officer elected to any office at the Installation Service that no proxy be installed in place of the elected officer, but that the elected officer be installed at the next regular meeting of the Circle she attends.

(4) **LIFE MEMBERS.**—Local Circles have right to grant life memberships to members who are over fifty years a member.

MEMBERS OF FEMALE COURTS

21.—Any member of a Subordinate Female Court having the authorized transfer may be accepted by any Subordinate Circle in the same manner as a transfer from another Circle.

EXECUTIVE COUNCIL—HONORARY MEMBERS

22.—(1) The several members of the Executive Council of the Subsidiary High Court shall by virtue of their office be members of the Branch.

(2) Honorary Members may be elected by ballot by the Circles and shall be eligible to hold any office in a Circle excepting those of Chief Companion, Sub-Chief Companion, Secretary or Treasurer.

All Honorary Members may vote on all motions except the Medical Officer and finances, but shall not be permitted to make resolutions or ballot on candidates, the male members hereof to have no vote on any question.

Contributing honorary members may vote on all motions not pertaining to High Circle Delegates or Finances. They shall be permitted to vote on Candidates.

(3) At each High Circle Meeting a District Deputy Chief Companion shall be elected (who shall have held office as Chief Companion in a Subordinate Circle), and shall be a member of the district over which he or she has to preside, and be recommended by the Circles in that district. The duties shall be as follows: He or she shall make an official visit when deemed advisable, by the High Chief Companion, for the purpose of inspecting the work and report to the High Chief Companion immediately after each inspection.

In the year when the High Circle meets after the election of delegates, the District Deputy shall call a meeting of all delegates elected in her district, to decide upon a name to be submitted to the High Circle, as "District Deputy" who must be a Past Chief Companion.

Each Circle should discuss the matter, and suggest a name from her Circle, or leave it to their delegate.

Any Circle not sending a delegate to High Circle may appoint a Companion to represent their Circle at this meeting.

(4) The District Deputy shall have power to visit all Circles in their district; shall see that the Ritual and General Laws are strictly adhered to, and shall attend to the general welfare of the Order, under orders from the High Chief Companion to whom they should always look for instruction

The District Deputy shall have power to answer any question of Law and Order that may be sent to him or her in writing. They should make at least one official visit

annually to each Circle in their district, examine the books of the Secretary and Treasurer, and make a full report of the standing of each Circle to the H.C.C. not later than June of each year; shall organize and open new Circles when ordered to do so by the High Chief Companion, and shall perform such duties from time to time that may be required of her, and shall receive as remuneration her car or railway fare to and from each Circle for one visit, provided her report goes to the High Chief Companion, District Deputy to enclose her bill with the report.

GUARANTEE BONDS

23.—Each Subordinate Circle shall take out guarantee bonds from the Subsidiary High Court for the Secretary and Treasurer, according to the General Laws.

WHERE THERE IS NO PROVISION IN THESE LAWS

24.—In all matters where there is no provision made by or contained in these laws, or by the by-laws of a Subordinate Circle, resort shall be had to the General Laws of the Subsidiary High Court, so far as they are consistent with the position and purposes of the Branch, and said laws shall have the same effect as if they were embodied in these laws, and the appropriate word or words necessary to adopt said laws for the use of the Branch substituted in place of those actually used, except in the case of the words "High Chief Ranger" and the words "Executive Council," which shall remain as in said General Laws.

BY-LAWS

25.—Each Subordinate Circle shall have the privilege of making such laws as may be deemed best for the management of its own affairs, providing such are in accordance with the General Laws of the Subsidiary High Court, the constitution of the Branch, and after they have been re-

commended by the Chairman of the Committee on Laws of the Subsidiary High Court for the approval of the High Chief Companion and duly approved. One copy of said by-laws shall be filed at the Head Office.

AMENDMENTS

26.—No addition, alteration or ammendment to these laws shall be made unless presented at a regular Biennial Branch Meeting and adopted by a two-thirds vote of all the delegates present. Notice of ammendments must be given under the seal of the Subordinate Circle, attested by the Secretary, and sent to the Head Office not later than Jan. 1st; otherwise they will not be acted upon; subject, however, to the right of the Committee on Laws of the Subsidiary High Court to amend, modify or reconstruct the proposed additions, alterations, ammendments, recommendations and suggestions so presented for consideration of the Biennial Meeting, and also to make such further recommendations as in their judgment may be conducive to the interest and advantage of the Branch. No ammendment to these laws shall be received by the Head Office unless legibly printed or written.

26a.—A Laws Committee of three shall be appointed to co-operate with the Laws Committee of the High Court on matters pertaining to Companions.

27.—The Head Office shall immediately after the 1st day of May have all proposed ammendments, together with recommendations of the Committee on Laws theron, printed, and copies sent to all Subordinate Circles.

28.—All members of the Branch are bound by the laws hereby enacted, or any ammendments or alterations thereto which may hereafter be made.

All laws heretofore in force are hereby repealed.

DECLARATION ON FUNDS

To the Secretary of Circle.....No.....

I,.....of.....being unable to follow any employment through illness, do hereby claim the benefits of the Circle according to Rules.

Date.....19.....

Signature.....

To the Secretary of Circle.....No.....

This is to certify that Comp.....a member of the above Circle, is afflicted with.....and requires the benefits according to the Rules.

Given under my hand, this.....day of.....19.....

.....Medical Officer.

To be forwarded to the residence of the Secretary of the Circle within three days, and no later than 6.00 p.m. of the third day from which.....claims sick allowance. Members neglecting to comply with the above regulations shall forfeit all claim on the Circle Fund for the time they are complied with.

No.....

DECLARATION OFF FUNDS

To the Secretary of Circle.....No.....

I,.....M.D., do hereby certify that Comp.....has recovered from h.....late illness, having been ill.....days, and have duly notified h.....

.....M.D.....

Date.....19.....

THE JUVENILE COMPANIONS OF THE FOREST FEDERATION OF GIRLS

President.....High Chief Companion

Vice-President.....High Sub-Chief Companion

NAME AND OBJECTS

1.—This Society shall be known by the name of the “Juvenile Companions of the Forest Federation,” herinafter called “The Federation.” It shall consist of an unlimited number of Juvenile Circles, established in connection with Circles of the Companions of the Forest. The objects of the Federation shall be:

(1) To extend the usefulness of such Circles as adjuncts to the parent Society.

(2) To procure statistical information relating to juvenile members for analysis and compilation for the Benefit of the Circles.

(3) To provide for the transfer of members from one Circle of the Federation by clearance to another Circle of the same.

(4) To provide for the transfer of Juvenile members on attaining the required age, as members of a Circle of the Companions of the Forest.

(5) To provide for a Biennial Meeting of the Federation, and the representation at the same by the Circles.

(6) To supply forms, books, guide rules, and other necessities for the use of the Circles.

(7) To provide a revenue by means of a per capita tax on each Circle for the payment of death claims of deceased members, and for management expenses.

PLACE OF BUSINESS

2.—The business of the Federation shall be conducted at the office of the Executive Council of the Ancient Order of Foresters.

MANAGEMENT OF THE FEDERATION

3.—The business of the Federation shall be conducted by the officers of the High Circle. They shall be assisted by the Head Office. The officers of the High Circle shall meet as often as may be necessary.

MEETINGS

4.—The Biennial Meeting of the Federation shall be held in the city or town in which the High Circle Meeting is held, and at the same time and place. All propositions for the amendment and enactment of laws, and other business to be brought before the meeting, shall be printed and circulated to the Circles in the month of June, previous to each Biennial session. Each Juvenile Circle shall be entitled to one representative, who shall be selected at a Summoned Meeting in the month of June, in the year of the Regular Meeting of the High Circle Companions of the Forest.

SECRETARY

5.—The Head Office shall keep the accounts of the Federation, collect and compile all statistical information, and attend generally to the necessary business.

6.—The High Court Treasurer shall be the Treasurer, and shall receive all moneys, and pay all accounts connected with the Federation.

APPLICATION OF FUNDS

7.—All moneys received on account of sale of supplies, donations, or interest upon accumulated capital, shall be applied in carrying out the objects of the Federation and paying the expenses of the management thereof.

INVESTMENT OF FUNDS

8.—The surplus funds shall be invested in such a way as the High Circle may determine, as sanctioned by the General Laws of the High Court of the Order.

AUDIT

9.—In the months of January and July in each year, the accounts of the Federation shall be examined and audited by the High Court Auditors. The accounts shall be made up to the 30th of June, and the 31st of December in each year and an abstract of the same with the report of the Auditors shall be printed and laid before the delegates at the next ensuing Biennial Meeting.

ARBITRATION

10.—In the event of any dispute arising between one Circle of the Federation and another Circle, or any appeal of a member against an act of a Circle, the same shall be submitted to the High Chief Companion for adjudication thereon, either on documentary or personal evidence, as the parties on the dispute may decide. The decision of the High Chief Companion shall be made within thirty days. A further appeal may be taken to the High Circle Meeting, but notice of such appeal shall be given to the Head Office within a period of thirty days from the receipt of the decision of the High Chief Companion.

TERMS OF FEDERATION

11.—Any Juvenile Circle now established or hereafter formed may become a Circle of the Federation on giving assent to the same in writing upon a special form duly signed by the officers, together with a registration fee of 25 cents per member, and by the subsequent payment of a contribution of 10 cents per member per annum, 3 cents to be placed to the Management Fund, and 7 cents to form a fund for the paying of the funeral benefit of any member entitled to the same, attached to this Federation.

All moneys for registration, management and funeral benefits shall be paid not later than the 1st day of March in each year on the number of members given in the annual report, and in default of such payment by a Circle it shall be suspended from the Federation until it complies. Every Juvenile Circle on becoming part of the Federation shall pledge itself to adhere to all laws and regulations which may be adopted for the government of the Federation.

DUES AND BENEFITS

12.—The dues and benefits of the said Federation are as follows:—

INITIATION

5 to 15 years of age.....50c

CONTRIBUTIONS

5 to 8 years of age.....20c per month
8 to 12 years of age25c per month
12 to 16 years of age.....30c per month

BENEFITS FOR SICK

12 to 16 years of age.....\$1.50 per week
for thirteen weeks of continuous sickness, and one-half the above amount for a further period of thirteen weeks' continuous sickness. No sick benefits shall be paid for a period exceeding 26 weeks.

Members (between the ages of 5 and 12 years), shall be entitled to medical attendance and medicine only, but may be paid sick benefits of \$1.00 per week, at the discretion of the Circle.

DEATH BENEFITS

6 to 12 years of age.....\$20.00
12 to 16 years of age.....25.00

RETURNS FROM CIRCLES

13.—Each Circle of the Federation shall, not later in each year than the 21st of January, make a return upon a form to be supplied by the High Circle, for the purpose of compiling a directory; also make a statement of its financial position, and give such statistical experience of its sickness and mortality as may be deemed necessary from time to time on forms supplied for that purpose.

TRANSFER OF MEMBERS BY CLEARANCE

14.—A Branch of the Federation may accept as a member thereof any member of another Circle on the production of a Clearance from the Circle to which the member belongs, and a medical certificate of good health from the Medical Officer; and on payment by the member of a transfer fee of 25 cents. Such clearance member, when accepted, shall commence to pay from the date of clearance the same contribution for age as paid by the other members of the Circle she joins and be entitled to the same benefits. When a clearance is granted to a member, the Circle shall become liable for the sick and funeral allowances under its own rules for a period of six calendar months from the date of the clearance, and during such term the Circle accepting the clearance shall be exempt from all liability on the part of the member. If a member with a clearance fails to have it accepted within a period of three calendar months she shall then return it to her Circle, her membership in which shall be resumed and recognized. Should a Circle decline to grant a clearance to a member, it shall be in the power of the High Chief Companion to make an order upon the Circle to issue such clearance upon application of a Circle willing to accept the member, providing the Circle to which the member belongs fails to give the High Chief Companion sufficient reasons for refusing the clearance. All clearances issued under this law shall be on a form supplied for the purpose. No clearance shall be granted except to a member of twelve months, standing.

MEMBERS JOINING ADULT SOCIETY

15.—All members of a Circle of the Federation shall, upon arriving at the maximum age fixed by its rules, be eligible to become members of an Adult Circle. When a member has joined an Adult Circle, the Juvenile Circle of which she was a member shall pay the registration fee of 25c to the Adult Circle, and shall be held liable for the full benefit under its rules for six months from the date of such transfer, and with any other condition which the rules of the Juvenile Circle may provide.

No registration fee shall be charged by High Circle for a Juvenile transferring to Adult Circle.

A Juvenile Transfer must be ballotted for before transfer to Adult Circle can be accepted.

Should a Juvenile Transfer fail to pass medical examination she can remain in the Branch until she has reached the age of 19, when she must again be examined, and upon failure to pass she ceases to be a member of the Order. A notice to this effect must be mailed to the member.

AMALGAMATION OF CIRCLES

16.—Two or more Juvenile Circles may amalgamate their funds and interests, and become one Circle, providing no rights of a member are prejudiced thereby, and the sanction of the High Circle has been obtained.

DISSOLUTION OF CIRCLES

17.—The High Circle shall have power to sanction the dissolution of a Juvenile Circle, providing the consent of five-sixths of the members has been obtained, and the Circle has satisfied all claims upon it.

ALTERATION OF LAWS

18.—No amendment to these laws shall be made, or any new law enacted, except with the consent of the majority of the delegates present, at the Biennial Meeting, due notice of the proposed amendment or new law having been submitted to the High Circle on or before the 15th day of Jan. by some Circle of the Federation. All new laws or amendments to laws passed at a Biennial Meeting shall become binding on and after the 1st day of November next ensuing.

19.—All laws of the Juvenile Circles shall receive the sanction of the Chairman of the Committee on Laws before going into effect.

July, 1950.

CERTIFICATE

This is to certify that we have carefully approved these rules and amendments as adopted at the three (3) previous High Circle Meetings and believe them to the best of our knowledge to be correct.

W. HARLOCK
High Chief Ranger

J. LINNELL
Chairman of Laws Committee

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